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# PROVIDER ALERT

Alert#: PA-2006 07  
Issued: October 2006

To: **All CT BHP Providers**  
Subject: **Web Registration – Implementation of all Required Fields**

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Dear Provider,

This alert serves as advanced notification to all CT BHP providers that effective November 1, 2006 the Connecticut Behavioral Health Partnership (CT BHP) will require all fields and sections of the web registration service screens to be completed. A complete listing of the required fields and an updated Web Registration User Manual will be posted on the CT BHP website: [www.ctbhp.com](http://www.ctbhp.com) by October 16<sup>th</sup>.

**Successful registration will result in an authorization number and the issuance of an authorization letter with authorized units and date span. When submitting claims for dates of service on or after September 1, 2006, the authorization number must be appropriately entered on the claims form.**

***Please Note:** Providers will be able to enter retroactive web registrations beginning on or after September 1<sup>st</sup> until October 31<sup>st</sup>. Effective November 1<sup>st</sup>, providers will have 21 days from the initial visit/service to complete a registration.*

Registration is only required for services rendered to HUSKY A and HUSKY B clients and required for specific services for all dates of service on or after September 1, 2006. A complete listing of services (i.e. Outpatient Services, Ambulatory Detoxification, Methadone Services, Psychological Testing and Family Support Team (FST) Services) that require registration can be found on the CT BHP website. Access to the Security Access Form and the web registration system is also provided on the CT BHP Web site, [www.ctbhp.com](http://www.ctbhp.com).

Provider Relations Department  
CT Behavioral Health Partnership