



**Connecticut Department of Social Services
Medical Assistance Program
Provider Bulletin**

PB 2006-54

June 2006

TO: Hospitals, State Institutions and Psychiatric Residential Treatment Facilities

SUBJECT: Connecticut Behavioral Health Partnership (CTBHP) Implementation of Prior Authorization Numbers for Inpatient Services

This bulletin serves as notification to hospitals and Psychiatric Residential Treatment Facilities (PRTFs) of a change in procedures for services provided to clients under the CTBHP. Effective with dates of services July 1, 2006 and forward providers will be required to put an authorization number on claims submitted for CTBHP clients who are receiving hospital inpatient and observation bed services on psychiatric and substance abuse units and for clients receiving psychiatric residential treatment facility services.

In March 2006 PB-2006-15 outlined the process for obtaining prior authorization for the inpatient, observation bed and residential services identified above. Since that time, providers have been receiving letters of authorization for services but have not been receiving an authorization number. Claims submitted for these services without a prior authorization number have been paid. Effective for dates of service July 1, 2006 and forward providers will receive letters that contain an eight-byte prior authorization number that begins with the letter U. **This prior authorization number must be entered onto the claim form in the appropriate field for the claims to pay.** For admissions that begin prior to July 1, 2006 but extend beyond that date, providers must split the billing so that claims for dates of service prior to July 1st do not contain a prior authorization number but claims for July 1st and after include the number.

The provider lookup function will be available on the EDS website www.ctmedicalprogram.com for these authorizations.

Questions about prior authorizations for the Behavioral Health Partnership can be directed to CTBHP at 1-877-552-8247 or www.ctbhp@valueoptions.com.

This bulletin and other program information can be found on at www.ctmedicalprogram.com. Questions regarding this bulletin may be directed to the EDS Provider Assistance Center - Monday through Friday from 8:30 a.m. to 5:00 p.m. at:

In-state toll free **800-842-8440** or
Out-of-state or in the
Local New Britain, CT area **860-832-9259**

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