



**Connecticut Department of Social Services
Medical Assistance Program
Provider Bulletin**

PB 2006-85

October 2006

TO: Federally Qualified Health Centers

**SUBJECT: Documentation for Services Provided to Clients Covered Under the
Connecticut Behavioral Health Partnership**

This bulletin is being sent to all Federally Qualified Health Center (FQHC) providers to provide important information concerning documentation of services provided to clients under the Connecticut Behavioral Health Partnership (CTBHP). Effective September 1, 2006, FQHC providers may use the electronic **registration** process identified in PB 2006-65 to register clients for routine outpatient services. Routine outpatient services are those identified as 'Outpatient-Clinic' services on the CTBHP Authorization Schedule for FQHC Mental Health Clinics and for FQHC Medical Clinics. The Authorization Schedule can be accessed by clicking on the Provider tab at www.ctbhp.com. FQHC providers must obtain **prior authorization** for the following services: partial hospitalization, intensive outpatient programs, extended day treatment programs, psychological testing and routine outpatient services in excess of 26 sessions or beyond the initial twelve-month registration period.

Providers must not use registration for intensive levels of care such as partial hospital program, intensive outpatient program or extended day treatment or if the encounter is for psychological testing. All treatment plans and medical records must accurately describe the level of care provided.

This bulletin and other program information can be found at www.ctmedicalprogram.com.

Questions regarding this bulletin may be directed to the EDS Provider Assistance Center -

Monday through Friday from 8:30 a.m. to 5:00 p.m. at:

In-state toll free **800-842-8440** or

Out-of-state or in the

local New Britain, CT area **860-832-9259**

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